

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

PLANNING MEETING

ROOSEVELT MIDDLE SCHOOL

THURSDAY, APRIL 11, 2013

4:00 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

5:00 P.M. (Meeting reconvenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday, April 11, 2013, at Roosevelt Administrative Offices, 240 Denton Place, Roosevelt, NY.

I. CALL TO ORDER

The Board of Education Meeting was called to order by Robert Summerville, President, at 4:37 p.m.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Robert Summerville

Alfred T. Taylor

Willa Scott

Maereatha Davis, Interim District Clerk

The following members of the Board were absent:

Wilhelmina Funderburke

Robert Scott

The following school administrators were present:

Robert-Wayne Harris, Superintendent of Schools

Marilyn Zaretsky, Assistant to the Superintendent for Secondary Education

Marnie Hazelton, Assistant to the Superintendent for Elementary Education

Lyne Taylor, Assistant Superintendent for Business and Operations

Ronald Grotzky, Interim Assistant Superintendent for Human Resources and Professional Development

Also in attendance:

Dr. Gerald Lauber, Fiscal Administrator

III. MOTION TO CONVENE IN EXECUTIVE SESSION **TIME: 4:39 p.m.**

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

MOTION BY: Willa Scott **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

IV. CALL TO ORDER **TIME: 5:23 p.m.****V. MOTION TO RECONVENE IN REGULAR SESSION**

MOTION BY: Willa Scott **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

VI. PLEDGE OF ALLEGIANCE**VII. MOTION TO AMEND THE AGENDA**

The Board of Education amended the agenda by moving an supplemental organizational item.

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

VIII. ORGANIZATIONAL ITEM

BE IT RESOLVED, that the Board of Education hereby appoints Maereatha Davis as District Clerk, pro-tem, at an hourly rate of \$26.17.

Appropriation in Budget code: A2020-160-05-0000

MOTION BY: Willa Scott **SECOND BY:** Alfred T. Taylor **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

IX. SUPERINTENDENT’S REPORT

- Thinking Maps Presentation – *Dr. Gerald Lauber* (20 minutes)
- Academic Intervention Services (AIS) Plan – *Ms. Marnie Hazelton and Ms. Marilyn Zaretsky* (20 minutes)
- 2013-14 Roosevelt UFSD School Budget Planning Meeting – *Ms. Lyne Taylor* (20 minutes)

X. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

RESOLUTIONS FOR ACTION**A. ORGANIZATIONAL ITEMS**

No Items

B. CURRICULUM & INSTRUCTION

No Items

C. BUSINESS**1. BUDGET TRANSFER**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	Balance	Amount	To Account #	Purpose
A9901.930-09-0000	\$250,000.00	\$ 4,000.00	A2110.468-02-0000	Humanitarian meals for students
A9901.930-09-0000	\$246,000.00	\$ 4,000.00	A2110.468-04-0000	Humanitarian meals for students
A9901.930-09-0000	\$242,000.00	\$ 4,000.00	A2110.468-05-0000	Humanitarian meals for students
A2250.469-09-0000	\$50,672.00	\$ 44,312.00	A2250.471-09-0000	RUFSD students attending out of district schools
A9030.800-09-0000	\$1,154,165.64	\$ 40,000.00	A1621.469-09-0000	Storage container rental due to HS closure. Cost not allowed in Capital Project per SED.
A9061.800-09-0000	\$192,638.31	\$ 60,000.00	A2815.448-09-0000	Additional Health Services funds required
TOTAL		\$156,312.00		

MOTION BY: Alfred T. Taylor

SECOND BY: Willa Scott

YEA: 3

NAY: 0

MOTION PASSED

ABSTAIN: 0

BUSINESS (continued)**2. EXTENSION OF CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves extending the contract for Elite Construction of New York for construction management services for the High School Reconstruction through _____ at the rate of \$_____ per month, not to exceed \$_____ .

Appropriation in Budget Code: H1008.201-08-521

Tabled at 3/21/13 Meeting; negotiations in process
Tabled at 4/11/13 Meeting

MOTION TO REMOVE FROM THE TABLE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

MOTION TO APPROVE

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

3. CHANGE ORDERS FOR THE HIGH SCHOOL RECONSTRUCTION PROJECT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$2,195.98 based on Elite Construction's Recommendation Letter #9 amending WHM Plumbing's contract from \$3,394,577.89 to \$3,396,773.87.

Change Order #	Description	Amount
247	Test Ports for Gas Line for Regulator	\$ 2,195.98
TOTAL		\$ 2,195.98

Appropriation in Budget Code: H1008.295-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

BUSINESS (continued)

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$13,301.00 based on Elite Construction's Recommendation Letter #3 amending ARC Networks' contract from \$516,075.57 to \$529,376.57.

Change Order #	Description	Amount
603	Additional cable runs	\$ 13,301.00
TOTAL		\$ 13,301.00

Appropriation in Budget Code: H1008.299-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

MOTION TO TABLE

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change orders for (\$5,934.52) based on Elite Construction's Recommendation Letter #27 decreasing Fortunato Sons Contracting, Inc.'s contract from \$31,160,164.41 to \$31,154,229.89.

Change Order #	Description	Amount
1183	Remove trees for new sewer line	\$ 3,000.00
1220	(Incomplete)	\$ 4,885.94
1225	Exterior brick and lime replacement – Credit	\$(17,043.77)
1227	Frame fitters pipes in Room 1177A	\$ 588.54
1230	Delete monitor recesses at Fusion Labs – Credit	\$ (7,500.00)
1232	Frame column in Room 2015	\$ 830.00
1235	Laminate damaged walls in Rooms 1190 and 1082	\$ 300.00
1236	Servery prep floor	\$ 3,623.19
1238	Remove masonry at Doors E020 and E021	\$ 574.66
1240	Additional brick and CMU at Area "E" entrance	\$ 1,447.70
1242	Remove concrete in Parking Lot	\$ 2,959.98
1244	Raise electric manhole cover	\$ -
TOTAL		(\$5,934.52)

Appropriation in Budget Code: H1008.293-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

BUSINESS (continued)

- d. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change orders for \$56,561.66 based on Elite Construction's Recommendation Letter #28 amending Fortunato Sons Contracting, Inc.'s contract from \$31,154,229.89 to \$31,210,791.55.

Change Order #	Description	Amount
1176	Laminate Block Walls In Room 1078A	353.43
1190	Scarifying Floors for Concrete Infills	7,396.41
1194	Credit for deletion of installation of four W3	2,200.00
1198	Prime and paint new wall in room 1153	601.48
1206	Provide furring and plywood at the east wall of Main Gym	18,293.14
1208	Provide additional entrance mats at exterior doors as per Cannon request	1,811.89
1248	Modify Grid and install HVAC Access Doors	7,542.21
1250	Machine Room floor opening area D Room 1053	6,533.10
1253	Area A patching/ polishing	16,230.00
TOTAL		\$56,561.66

Appropriation in Budget Code: H1008.293-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

- e. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change orders for \$4,378.00 based on Elite Construction's Recommendation Letter #11 amending Roland's Electric's contract from \$12,705,741.00 to \$12,710,119.

Change Order #	Description	Amount
506	Raise Safepath System in Main Gym	1,642.00
509	Power to Split system at Security Office	2,736.00
TOTAL		\$4,378.00

Appropriation in Budget Code: H1008.296-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

BUSINESS (continued)

- f. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change orders for \$7,758.19 based on Elite Construction's Recommendation Letter #12 amending JNS Heating Service's contract from \$5,522,647.39 to \$5,530,405.58.

Change Order #	Description	Amount
342	Split System at Security Office Room 1152	7,758.19
TOTAL		\$7,758.19

Appropriation in Budget Code: H1008.294-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

D. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT

SCHEDULE A
Certified Staff Resolutions

All fingerprint and background checks have been satisfactorily completed.

MOTION TO AMEND THE AGENDA

The Board of Education amended the agenda by correcting the following item and removing the tenure date.

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

- 1. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified staff member as a leave replacement teacher:

a. Reid, Resheemah

Position: Special Education Teacher Leave Replacement
Certification: Childhood Education 1-6/Initial
Effective: April 15, 2013
Replaces: Nicole Hill
Location: Centennial ES
Salary: MA Step 5 \$66,905.00(pro-rated)

Appropriation in Code: A2250.120-02-0000

MOTION BY: Alfred T. Taylor **SECOND BY:** Willa Scott **YEA:** 3
NAY: 0
MOTION PASSED **ABSTAIN:** 0

RESOLUTIONS FOR DISCUSSION**A. ORGANIZATIONAL ITEMS**

No Items

B. CURRICULUM AND INSTRUCTION**1. CONSULTANT SERVICE AGREEMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between Cambridge Education LLC and Roosevelt Union Free School District. Cambridge Education LLC will perform the following as required by the DTSDE process:
- Student Surveys on classroom learning conditions, student engagement and teaching quality
 - Staff Surveys focused on school leadership, professional development effectiveness, teachers' self-evaluation of teaching practices and school culture.

Funding not to exceed \$25,000 for the 2012-2013 grant funding period.

Funding Source: Title I F2110.469-13-0021

Individual Agenda – April 25, 2013

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between Daniel Kalina and Roosevelt Union Free School District. Daniel Kalina will perform the following work with staff only:
- The College environment for LD students
Students on the Autism-Asperger's Spectrum
 - Transition Issues
 - Specific College Information
 - A broad review of accommodations
 - The laws and guidelines that govern the delivery of accommodations
 - Self-Advocacy
 - Ideas & Resources

Funding not to exceed \$6,000.00 for the 2012-2013 grant funding period.

Funding Source: SIG Grant F2110.469-13-0021

MOVE TO: Consent Agenda – April 25, 2013

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between St. James Tutoring and the Roosevelt UFSD to provide tutoring services to special education students while hospitalized during the 2012-2013 school year. **Funding not to exceed \$5,000.00.**

Appropriation in Budget Code A2250.469-09-0000

MOVE TO: Consent Agenda – April 25, 2013

2. APPROVAL OF CSE MINUTES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of February 16, 2013 to March 15, 2013.

MOVE TO: Consent Agenda – April 25, 2013

3. COURSE OFFERINGS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the 2013 – 2014 Roosevelt High School Course Catalog.

MOVE TO: Consent Agenda – April 25, 2013

4. DISTRICT ATHLETIC ACADEMIC POLICY

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the First Reading of the District Athletic Academic Policy effective July 1, 2013.

MOVE TO: Consent Agenda – April 25, 2013

5. FEDERAL AND STATE FUNDED GRANT AWARDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following staff members for participation in professional development **Designs for Thinking** for the 2012-2013 school year. Teachers are paid \$38.05 per hour not to exceed 18 hours per teacher. Clerical staff will be paid based upon the RUFSD Clerical Contract.

Total Funding for clerical staff not to exceed \$2,784.00 for the 2012-2013 school year.

Funding not to exceed \$684.90 per teacher for the 2012-2013 school year.

Total funding (for all teaching staff) not to exceed \$47,258.10.

Banigo, Catherine	Hill, Hannah	Ramirez, Esperanza
Barrios, Ana E	Imbriano, Marie	Randazzo, Leonard
Beneat, Jean Pierre	Incao-Rogers, Virginia	Rasmussen, Karle
Benson-Hutter, Patricia	Isom, Vivian E	Reynolds, Thomas J
Bhatnagar, Abha	Jackson, Carmen	Risener, Sherri
Block, David	Jackson, Cassandra	Rizzo, Alicia
Burgio, Ana L	Jackson-Seymore, Simone	Rose, Charlotte
Candelaria, Gloria M	Jones, Nancy J	Squillante, Christine
Desmet-Sabatino, Ellen	Lewis, Lillie A	Stevens, Richard H
Dreher, Susan	Lilas, Konate	Stimmel, Stephanie
Emanuele, Joanne	Littwin, Jeffrey S	Swanson, Regina A
Evans, Barbara A	Lopez, Lisa	Tekverk, Andrew
Finelli, Salvatore	Mattison, Jennifer	Vito, Joseph M
Fritz, Craig S	McGrath, Teresa A	Viviani, Mary M
Goetius, Melanie	Mohan, Melissa	Wallace, Kimberla
Grimes, MaryEllen	O'Halloran, Kevin P	Watson, Betsy
Guido, Frank	Palma, Vincent	White, Douglas
Heisig, Alexandra	Pollifrone, Melanie	Wickes, William
Henry, Carleen	Posada, Erika	Wright, Yolette
Herrle, Vanessa	Postiglione, Justin	Chase, Santrice
Braun, Catherine	Moser Lisa	Podlaha, Alicia
Elmrini, Aziz	Glynn, Gail	
Sparks , Joan	Woods, Kenneth	
Hunt, Brenda - Clerical	Williams, Debbie - Clerical	Simeona, Doris – Clerical
DiPietro, Lorraine - Clerical	Smith, Eydie - Clerical	Sanders, Carolyn – Clerical

Funding Source: SIG F2110.150-13-5123/F2110.160-13-5123

MOVE TO: Consent Agenda – April 25, 2013

C. BUSINESS**1. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for February, 2013.

FUND NAME	FUND	FEBRUARY
General Fund	Fund A	14,407,900.34
Federal/State Grants	Fund F	5,790,418.85
Capital Projects	Fund H	9,437,312.06
Cafeteria	Fund C	1,003,116.17
Trust and Agency	Fund T & A	158,875.62
Debt Service	Fund V	6,187,511.58

MOVE TO: Consent Agenda – April 25, 2013

2. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for February, 2013, as approved by the Claims Auditor.

FUND NAME	FUND	FEBRUARY
General Fund	Fund A	1,855,207.14
Federal/State Grants	Fund F	81,736.92
Capital Projects	Fund H	1,038,375.88
Cafeteria	Fund C	108,494.92
Trust and Agency	Fund T & A	454,249.98
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	498.00

MOVE TO: Consent Agenda– April 25, 2013

3. CLAIMS AUDITOR'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor's Report for February, 2013.

MOVE TO: Individual Agenda – April 25, 2013

BUSINESS (continued)**4. EXCESS OF SURPLUS TEXTBOOKS AND RELATED MATERIALS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approve the request to surplus textbooks due to outdated copyright year, textbook vendor samples and/or not in alignment with approved textbook series. Upon approval, the requesting Administrators will make reasonable attempts to secure monetary returns to the District and/or donate to a charitable organization. The Buildings and Grounds department will appropriately dispose of any remaining items.

There is no cost associated to the District when seeking and securing additional revenue.

MOVE TO: Individual Agenda – April 25, 2013

5. RECEIPT OF FUNDS FROM MUNISTAT SERVICES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts a scholarship in the amount of \$500.00 from Munistat Services to the Roosevelt High School Scholarship Fund. The scholarship will be awarded to a member of the graduating class of 2013.

MOVE TO: Consent Agenda – April 25, 2013

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendment to the budget in the amount of \$500.00 as a result of funds received from Munistat Services for Roosevelt High School Scholarship Fund.

Revenue Code: T 920

MOVE TO: Consent Agenda – April 25, 2013

6. DONATION OF LAPTOPS FROM COMP4KIDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the donation of 100 laptops, valued at \$8,000.00 from COMP4KIDS.ORG. The laptops will be installed at the elementary schools.

MOVE TO: Consent Agenda – April 25, 2013

HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A
Certified Staff Resolutions

1. CERTIFIED STAFF RESOLUTIONS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education approves the 2013-2014 Roosevelt UFSD Professional Development Plan.

MOVE TO: Consent Agenda – April 25, 2013

2. CERTIFIED STAFF LEAVE REQUESTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff members:

- i. Banigo, Catherine**
Position: Business Teacher
Location: Roosevelt HS
Reason: Family Member Illness
FMLA/Paid Leave: Intermittent Leave

MOVE TO: Consent Agenda – April 25, 2013

- ii. Coleman, Cara**
Position: Elementary Teacher
Location: Roosevelt MS
Reason: Maternity Leave
FMLA/Paid Leave: February 11, 2013-March 6, 2013

MOVE TO: Consent Agenda– April 25, 2013

- iii. Genova, Laura**
Position: Speech Teacher
Location: Centennial ES
Reason: Illness
FMLA/Paid Leave: April 16, 2013-May 6, 2013

MOVE TO: Consent Agenda – April 25, 2013

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

1. CLASSIFIED STAFF APPOINTMENTS

All fingerprint and background checks have been satisfactorily completed.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff members as **substitute clericals(part-time)** at an hourly rate of \$21.16:

Name

- i. Anderson, Lesa
- ii. Jacobs, Diane

Appropriation in Budget Code: A2110.164-09-0000

MOVE TO: Individual Agenda – April 25, 2013

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff member as **substitute cleaner(part-time)** at an hourly rate of \$10.75:

Name

- i. Free, Sherman

Appropriation in Budget Code: A1620.164-09-0000

MOVE TO: Individual Agenda– April 25, 2013

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CLASSIFIED STAFF APPOINTMENT (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff member as **monitor (part-time)** at an hourly rate of \$11.32:

	<u>Name</u>	<u>School</u>
i.	Francis, Donnell	TBD

Appropriation in Budget Code: C2860.163-00

MOVE TO: Individual Agenda – April 25, 2013

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff members as **teacher aide substitutes (part-time)** at an hourly rate of \$11.88:

<u>Name</u>
TBD
TBD
TBD
TBD
TBD

Appropriation in Budget Code: A2250.163-09-0000

MOVE TO: Individual Agenda – April 25, 2013

2. RESCINDING OF APPOINTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the appointment of Pamela Smiley as a **substitute monitor (part-time)** approved at the February 28, 2013 BOE meeting. This individual did not work and will receive no compensation.

MOVE TO: Individual Agenda – April 25, 2013

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CLASSIFIED STAFF APPOINTMENT (continued)****3. CLASSIFIED STAFF LEAVE REQUESTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following classified staff members:

- i. **Secchio, Joy-Ann**
Position: Treasurer
Location: Central Administration
Reason: Maternity Leave
FMLA/Paid Leave: April 29, 2013-July 19, 2013

MOVE TO: Consent Agenda – April 25, 2013

- ii. **Mathewson, Donald**
Position: Monitor (part-time)
Location: Roosevelt MS
Reason: Illness
FMLA/Paid Leave: February 12, 2013-TBD

MOVE TO: Consent Agenda – April 25, 2013

4. CLASSIFIED STAFF RESIGNATIONS/TERMINATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following classified staff termination:

- i. **Essix, Felicia**
Position: Cleaner
Location: Centennial ES
Effective: April 25, 2013

MOVE TO: Consent Agenda – April 25, 2013

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following classified staff resignations:

- i. **Butler, Erick**
Position: Cleaner
Location: Centennial ES
Effective: March 22, 2013

MOVE TO: Consent Agenda – April 25, 2013

HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE C****Extra Duty Stipends for All Staff Resolutions**

All fingerprint and background checks have been satisfactorily completed

1. CERTIFIED STAFF EXTRA DUTY/STIPEND ADJUSTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **EPE/WIA Adult Education** positions for the 2012-2013 school year. Counselors and clerical positions are effective April 29, 2013 and security aides are effective March 4, 2013. Counselors are paid the contractual hourly rate of \$38.05 and clericals and security aides are paid their contractual rate. Positions function Tuesdays, Wednesdays, and Thursdays 4:00 pm to 7:00 pm. **Total Budget for the EPE/WIA Program not to exceed \$170,754.00.**

<u>Name</u>	<u>Position</u>
Ellis, Nadine	Counselor
Williams, Debbie	Clerical
Joltin, Doris	Clerical
Francis, Maxine	Security
Chery, Jean	Security
Presmy, Samuel	Security
Wheeler, Kevin	Security
Woodall, Brea	Security
Senior, Noel	Security
McLeod, Walter	Security
Daniels, Wesley	Security
St. Cyr, Carl Henry	Security
Coulanges, Renand	Security
Priester, Vanessa	Security
Boucicault, Jean	Security
Ellerbee, Stacy	Security
Richardson, Ricky	Security
Taylor, James	Security

Funding Source: F2110.150-13-1325/2338
F2110.160-13-1325/2338
F2110.160-13-1325/2338
F2110.161-13-5123/1325-2338

MOVE TO: Individual Agenda – April 25, 2013

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS (continued)**

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following **School Counselors** to work 60 hrs each starting July 1, 2013 and ending August 28, 2013 - **Summer 2013**. School Counselors' stipend is the RTA contractual hourly rate of \$38.05. **Total funding not to exceed (for all staff) \$14,440.00.**

Name

- i. Betts, Nicole
- ii. Craig, Donna
- iii. Livingston, Minnie
- iv. Lopez, Miriam
- v. O'Brien, Sean
- vi. Polk, Raymond

**Appropriation Budget Code: A2810.155-08-0000
 A2810.155-07-0000**

MOVE TO: Individual Agenda – April 25, 2013

- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual as **Volunteer Coaches** for the 2012-2013 school year:

Name**Position**

- | | |
|--------------------|--------------------|
| i. Gabaud, Ebene | Boys Varsity Track |
| ii. Lewis, William | Boys JV Lacrosse |

MOVE TO: Consent Agenda – April 25, 2013

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS (continued)**

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals to serve as **Alternative Learning Academy Teachers** during the 2012-2013 school year. The stipend is the RTA contractual hourly rate of \$38.05. These positions function April-June 3:30 pm to 6:30 pm Monday to Thursday and 3:30 pm to 5:00 pm Fridays 6 hours per week. **Total Funding not to exceed \$5,935.80.**

<u>Name</u>	<u>Position</u>
i. Hardy, Lakeisha	English 11/12
ii. Henry, Carleen	Living Environment

Appropriation in Budget Code: A2330-150-10-0000

MOVE TO: Individual Agenda– April 25, 2013

2. CHANGE IN STIPEND POSITION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves **Daphne Charles-Brown** as **Centennial ES Afterschool Administrator** effective April 29, 2013. Ms. Charles-Brown was originally appointed at the February 28, 2013 BOE meeting as teacher. She now has her administrative certification. The administrator hourly rate is \$50.00. **Total hours not to exceed 66 hours.**

MOVE TO: Individual Agenda – April 25, 2013

SCHEDULE D
Certified Staff Tenure Recommendations

No schedule D Resolutions

SCHEDULE E
Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

1. SUBSTITUTE TEACHER RESCINDING OF APPOINTMENTS

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the appointment of the following permanent substitute teachers:

- Name**
- i. Small, Tyrell (Washington Rose ES)
 - ii. Brown, Shoni (Roosevelt MS)

MOVE TO: Individual Agenda – April 25, 2013

SCHEDULE F
Adult / Continuing Education Resolutions
EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions

No Schedule F Actions

SCHEDULE G
Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

1. INTERSHIPS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Hofstra **student observers** at Roosevelt MS:

- Name**
- i. Rispoli, Amanda

MOVE TO: Individual Agenda – April 25, 2013

HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT (continued)

SCHEDULE H
Official Name Change for All Staff

1. OFFICIAL NAME CHANGE FOR ALL STAFF

a. BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves a name change for the following individuals:

i. Taylor, Vesta Lee

From: Taylor Mackey, Vesta

To: Taylor, Vesta Lee

Position: Teaching Assistant

MOVE TO: Consent Agenda – April 25, 2013

QUESTIONS/COMMENTS FROM THE PUBLIC

At this time, the public is given the opportunity to address the Board of Education. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

ADJOURNMENT

TIME: 9:30 p.m.

MOTION BY: Alfred T. Taylor

SECOND BY: Willa Scott

YEA: 4

NAY: _____

MOTION PASSED

ABSTAIN: _____

Submitted by,

Maereatha Davis
Interim District Clerk